

ALEXANDRIA TOWNSHIP COMMITTEE
2021 Re- Organization Meeting
AGENDA
January 6, 2021

This meeting was advertised in The Hunterdon Democrat, notice posted on the Alexandria Township Municipal Office front doors, and the Alexandria Township Website (www.alexandrianj.gov) at least forty-eight (48) hours prior to the meeting as required by the revised Open Public Meetings Act. In accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et, seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9 ,2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, the Township of Alexandria does hereby notify the public that to protect the health, safety and welfare of our citizens while ensuring the continued functioning of government, the meeting of the Mayor and the Township Committee scheduled January 6, 2021 will be held electronically only.

Members of the public who wish to participate in the meeting may do so by calling 1-978-990-5000 followed by meeting number Access Code: 333891 at 7:35 PM.

Individuals calling into this number will be able to fully participate in the meeting, including providing public comment. *A non-public dial in number will be used if executive session is required.*

Pursuant to DCA regulations, members of the public are permitted to submit written public comments. The Township Committee in advance of the remote meeting shall allow public comments to be submitted to the Clerk by electronic mail and in written letter form by noon the day of the meeting to clerk@alexandrianj.gov if electronic mail or Township of Alexandria, Attn: Township Clerk, 242 Little York-Mt. Pleasant Road, Milford, NJ 08848 if in written letter as shall be established and posted on the website (www.alexandrianj.gov) in advance of the remote public meeting. Public comments submitted prior to the remote public meeting through electronic or regular mail shall be read aloud and addressed during the remote public meeting in a manner audible to all meeting participants and the public with a time limit of three minutes to be placed on the reading of written comments, which shall be read from their beginning until the time limit is reached.

Called to order by Twp. Clerk/Administrator Michele Bobrowski at ____ PM.

ROLL CALL: Committeeman Plumer, Committeeman Pfefferle, Committeeman Kiernan, Twp., Twp. Attorney Dragan

FLAG SALUTE:

- Municipal Clerk to administer the Oath of Office to Committeeman Kiernan for a 3-year term
- Municipal Clerk calls for a nomination for Mayor
- Mayor makes the following appointments:
 - Deputy Mayor
 - Personnel Appointments for each Committee Member

SELF- INSURANCE FUND COMMISSIONER

Michele Bobrowski.....1 year term

PUBLIC AGENCY COMPLIANCE OFFICER (P.A.C.O.)

Michele Bobrowski1 year term

DOG WARDEN

St. Herbert's, by contract

BOARD OF HEALTH

Consisting of 2 Committeeman; Mayor and the Tax Assessor and Physician

Motion to approve appointments

DESIGNATE OFFICIAL NEWSPAPER

Hunterdon County Democrat
Star Ledger – Alternate Daily
Courier News –Alternate Daily
Express Times-Alternate Daily
Trenton Times-Alternate Daily

SET DATE AND TIME FOR 2021 TOWNSHIP COMMITTEE MEETINGS

Second Wednesday of each month at 7:35 PM

Fourth Wednesday of each month for a Workshop Meeting from 6:00 PM to 8:00 PM

BANKS FOR DEPOSITORIES

Fulton Bank

Bank of America

TD Bank

PNC Bank

Riegel Federal Credit Union

Northfield Bank

Investors Bank

LOCATION FOR POSTING NOTICES

Alexandria Township Municipal Office and Official Township website:

www.alexandriagov.nj

Motion to approve above

ANNUAL RESOLUTIONS

- Resolution 2021-001 Open Public Meetings Act *
- Resolution 2021-002 Official Newspaper *
- Resolution 2021-003 Notice of Meeting *
- Resolution 2021-004 Social Security Agent *
- Resolution 2021-005 Assessment Search Agent *
- Resolution 2021-006 Tax Collector's Refund Policy *
- Resolution 2021-007 Interest Rates on Delinquent Taxes *
- Resolution 2021-008 Grace Period for Taxes *
- Resolution 2021-009 Filing of Appeals *
- Resolution 2021-010 Cash Management Plan *
- Resolution 2021-011 Drug Free Work Place *
- Resolution 2021-012 Civil Rights Policy *
- Resolution 2021-013 Cancellation of Tax Overpayments/Delinquencies *
- Resolution 2021-014 Authorizing Tax Collector to Charge a Fee for Checks Returned for Insufficient Funds
- Resolution 2021-015 Authorizing Delivery of Duplicate Tax Bills
- Resolution 2021-016 Authorizing for Tax Collector to Conduct an Electronic Tax Sale
- Resolution 2021-017 Establish Tax Sale Mailing Fees
- Resolution 2021-018 Authorizing Year End Penalty

**Consent Agenda*

All items listed with an asterisk "" are considered to be routine by the Township Committee and will be enacted by one motion. There will be no separate discussion of these items unless a Committee member or citizen requests, in which event the item will be removed from the General Order of Business and considered in its normal sequence on the agenda.*

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PROFESSIONAL SERVICES

- Resolution 2021-019 Authorizing Contracts for Professional Services for 2021
- Resolution 2021-020 Appointment of Fund Commissioner
- Resolution 2021-021 Appointment of Risk Management Consultant
- Resolution 2021-022 Appointing Special Counsel for Affordable Housing and other matters for the Township of Alexandria
- Resolution 2021-023 Appointing Township Planner
- Resolution 2021-024 Appointing Township Auditor
- Resolution 2021-025 Appointing Township Labor Attorney
- Resolution 2021-026 Appointing Township Engineer
- Resolution 2021-027 Special Litigation Counsel
- Resolution 2021-028 Bond Counsel
- Resolution 2021-029 Tax Attorney
- Resolution 2021-041 Township Attorney
- Resolution 2021-042 Conflict Engineer

Motion to approve above Resolutions

ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE

- Resolution 2021-030 Township Administrator
- Resolution 2021-031 Zoning Officer
- Resolution 2021-032 Appoint of Chief Financial Officer

COURT PERSONNEL

- Resolution 2021-033 Municipal Prosecutor
- Resolution 2021-034 Alternate Municipal Prosecutor
- Resolution 2021-035 Public Defender
- Resolution 2021-036 Conflict Prosecutor
- Resolution 2021-037 Conflict Public Defender
- Resolution 2021-038 Alternate Public Defender

ADDITIONAL APPOINTMENTS BY THE TOWNSHIP COMMITTEE

PLEASE NOTE:

An Electronic Copy of the Employee Manual will be sent to all appointees. Within 60 days appointees must sign the receipt page and return to Clerk as well as attend a Sexual Harassment/Ethics Seminar sponsored by Statewide Insurance Company at a date to be determined. The Municipal Clerk will notify all employees and appointees of seminar date.

Open Space Advisory Committee-1 Year Appointment

Floyd Evans
Gabe Sipos
Thomas Hlasney
Evan Madlinger
Keith Kiskel

Perc Test Witness-1 Year Appointment

Harry Fuerstenberger

Representative to Joint Municipal Court-1 Year Appointment

Jim Kiernan
Chris Pfefferle-Alternate

Environmental Commission-3 Year Appointment

Land Use-1 Year Appointment

Gabriel C. Plumer-Mayor
R. Christian Pfefferle-Township Committee
Jim Kiernan-Mayor's Designee
Michael Giannone-Class 2

2021 Temporary Budget/Finance Matters

Resolution 2021-039 Temporary Debt Service 2021

Resolution 2021-040 Temporary Budget

Resolution 2021-043 Phoenix Professionals

Motion to approve Temporary Budget/Finance Matters for 2021

ANNOUNCEMENTS

The Alexandria **Board of Health** will *re-organize* at 7:45 PM, Wednesday, January 6, 2021 via conference call. The public can attend and speak on the conference call by dialing 1-978-990-5000 and use access code: 333891. The regular monthly meeting will begin at 7:30 PM on January 13, 2021 unless otherwise indicated by Executive Orders made by the Governor of New Jersey.

The Alexandria **Agriculture/Open Space Committee** will *re-organize* at 7:15 PM, Wednesday, January 13, 2021 via conference call. The public can attend and speak on the conference call by dialing 1-978-990-5000 and use access code: 333891. Further meetings will be conducted on a as needed basis due to Executive Order No. 103, issued

by Governor Murphy on March 9 ,2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

The Alexandria **Land Use** will *re-organize* at 7:30 PM, Thursday, January 21, 2021 via online/virtual means and telephonically. The following is a link to the meeting:

<https://www.gotomeet.me/alexandrialub>, meeting access code: 283-542-989. If you don't have the means to join the meeting through an electronic device, you can also dial in using your phone at +1 (872)240-3311 using access code: 283-542-989.

The Alexandria **Environmental Commission** will *re-organize* at 7:30 PM, Tuesday, January 19, 2021 via conference call. The public can attend and speak on the conference call by dialing 1-978-990-5000 and use access code: 333891. Further meetings will be conducted on a as needed basis due to Executive Order No. 103, issued by Governor Murphy on March 9 ,2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

The Alexandria **Park and Recreation Commission** will *re-organize* at 7:30 PM, Tuesday, January 12, 2021 via conference call. The public can attend and speak on the conference call by dialing 1-978-990-5000 and use access code: 333891. Further meetings will be conducted on a as needed basis due to Executive Order No. 103, issued by Governor Murphy on March 9 ,2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey.

COMMENTS FROM THE FLOOR: *Limited due to time constraints*

MOTION TO ADJOURN

Meeting Adjourned at _____PM.